

EASTON AREA SCHOOL DISTRICT

SECTION: CLASSIFIED EMPLOYEES

TITLE: JURY DUTY

ADOPTED: July 20, 2006

REVISED:

542. JURY DUTY	
1. Authority 42 Pa. C.S.A. 4563	Classified employees regularly employed shall be protected against loss of pay for time served on jury duty.
2. Guidelines	<p>Should an employee be called for jury duty, s/he shall notify the Superintendent or designee.</p> <p>Employees called for jury duty shall normally be permitted to serve and will not be penalized in any way. They shall receive normal pay for the period of jury duty, but any compensation received from jury duty in excess of actual expenses shall be credited against such pay.</p> <p>The time spent on jury duty will not be charged against personal leave and will count as time on the job.</p> <p>Employees must submit to their supervisor a record from the court of the number of days served.</p>