

EASTON AREA SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: LINE AND STAFF RELATIONS

ADOPTED: October 15, 2009

REVISED:

008. LINE AND STAFF RELATIONS

All personnel employed by the Board shall be responsible to the Board through the Superintendent.

All personnel shall refer matters requiring administrative action to the administrator immediately in charge of the area. Administrators shall refer such matters to the next higher authority when necessary.

All personnel shall have the right to appeal any decision made by an administrator through approved grievance procedures, as defined by contract, collective bargaining agreement, or applicable law.

Within the broad framework of Board policy, other administrative personnel shall assist the person in charge as assigned.

All administrative personnel shall keep the person they are immediately responsible to informed of all their activities by whatever means the person in charge deems appropriate.

District Organization Chart that corresponds with this policy is to be updated/ revised annually beginning one year from the adoption date indicated on the chart.